

**WILLIAMSBURG CITY COUNCIL
MINUTES
SPECIAL MEETING OF DECEMBER 15, 2003**

The Williamsburg City Council held a special meeting on Monday, December 15, 2003, at 3:00 p.m., in the Small Conference Room, Municipal Building.

ATTENDANCE

Present were Ms. Zeidler and Messrs. Haulman, Houghland, Scruggs, and Tabb. Ms. Crist, Clerk of Council, was present.

CALL TO ORDER:

Mayor Zeidler called the meeting to order and stated that the purpose of the meeting was to interview applicants for appointment to the Williamsburg School Board and to the Williamsburg Planning Commission. Applicants for appointment to the School Board were Elise Emanuel and Sharriff De'Johnette. Applicants for appointment to the Planning Commission were Mike Polizzi, Pamela Blank, Elaine McBeth (incumbent), Paul Freiling (incumbent), and Carole Miller.

CLOSED SESSION

Mr. Houghland Moved that City Council go into Closed Session pursuant to Section 2.2-3711 of the Code of Virginia for the purpose of discussing one personnel matter per subparagraph 1 concerning appointments to Boards and Commissions. The Motion Was Seconded by Mr. Haulman.

Recorded Vote on the Motion:

Aye: Haulman, Scruggs, Zeidler, Houghland, and Tabb

No: None

The meeting adjourned at 3:02 p.m.

At 5:10 p.m, Council met in Open Session.

Mr. Houghland Moved the Certification of Closed Meeting. The Motion was Seconded by Mr. Tabb.

Recorded Vote on the Motion:

Aye: Haulman, Zeidler, Scruggs, Houghland, and Tabb

No: None

CERTIFICATION OF CLOSED MEETING

Date: December 15, 2003

Motion: Mr. Houghland, Second: Mr. Haulman

WHEREAS, the City Council of the City of Williamsburg has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the City Council that such meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Williamsburg hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the City of Williamsburg.

VOTE:

Aye: Haulman, Scruggs, Zeidler, Houghland, Tabb

No: None

Absent During Vote: None

Absent During Meeting: None (Mr. Haulman left the meeting at 4:50 p.m.)

The meeting adjourned at 5:11 p.m.

Approved: January 8, 2004

Shelia Y. Crist, Clerk of Council

Jeanne Zeidler, Mayor